

Center, Institute, or Bureau (CIBS) Annual Evaluation Statement (2016-2017)

THE UNIVERSITY OF MEMPHIS INSTITUTE ON DISABILITY (UMID)

<http://www.memphis.edu/umid/>

4050 S. Park Loop Bldg. 29

Memphis, TN 38152

901-678-4303

MISSION STATEMENT

The University of Memphis Institute on Disability (UMID) is an entity with a focus on enhancement of the condition of persons with disabilities through the rigorous and comprehensive interdisciplinary exploration of new knowledge. It provides and promotes scholarly and community-based exploration of this knowledge by means of creative scholarly research, learner-based teaching, and constituent-based community service in the Memphis area and throughout the world.

LEADERSHIP

DR. CHRISANN SCHIRO-GEIST, DIRECTOR

MAURICE WILLIAMS, ASSOCIATE DIRECTOR

MEMBERSHIP/AFFILIATE CRITERIA

UMID employs a diverse staff of approximately 50 researchers, practitioners, instructors, behavior specialists, graduate assistants, and interns. Faculty members from various UofM departments including psychology, educational research, behavior analysis, and social work are included in the research partnerships. An Advisory Board, consisting of parents of students with disabilities, persons with disabilities, faculty members from across the University, community leaders, and educators is affiliated with UMID. Institute members shall have demonstrated interest in research, education, and practice related to issues of persons with disabilities.

BUDGET INFORMATION

ATTACH A CURRENT YEAR REVENUE AND EXPENSE BUDGET SHOWING INTERNAL AND EXTERNAL REVENUE BY SOURCE AS WELL AS YOUR CURRENT EXPENSE BUDGET.

PERFORMANCE NARRATIVE

ATTACH A **10 PAGE MAXIMUM NARRATIVE** THAT INCLUDES:

- A DESCRIPTION OF THE PRIMARY GOALS AND PURPOSES OF THE CIB AND THE SUPPORT SERVICES OFFERED TO FACULTY AND STAFF AFFILIATES BY THE CIB
- IDENTIFICATION OF ACTIVITY TARGETS, OUTCOME OBJECTIVES AND OTHER METRICS ASSOCIATED WITH ACHIEVING PROGRESS TOWARDS CIB GOALS
- EVIDENCE OF PROGRESS DURING THE PREVIOUS YEAR TOWARD GOALS/OBJECTIVES/TARGETS
- IDENTIFICATION OF SPECIAL ACHIEVEMENTS AND/OR CHALLENGES DURING THE YEAR
- DESCRIPTION OF PLANS FOR THE COMING ACADEMIC YEAR INCLUDING GOALS AND EXPECTED OUTCOMES

FORWARD THESE DOCUMENTS TO THE CIB SUPERVISOR WITH A COPY TO THE DIVISION OF RESEARCH & SPONSORED PROGRAMS AT 308 ADMIN. PLEASE CHECK THE LIST OF CIB SUPERVISORS TO CONFIRM YOUR DIRECT SUPERVISOR RESPONSIBLE FOR THE EVALUATION.

SUPERVISORS, PLEASE RETURN THIS FORM TO 308 ADMIN WITH A COPY OF YOUR FEEDBACK TO THE CIB.



11/30/2017

(CIB Director)

(Supervisor)

2017 PERFORMANCE REPORT OF UNIVERSITY OF MEMPHIS INSTITUTE ON DISABILITY

Achievements at a glance for the 2016-2017 academic year:

- The University of Memphis Institute on Disability (UMID), under the leadership of Dr. Chrisann Schiro-Geist, secured \$1,136,114 of external funding for the Institute and the UofM to sustain TigerLIFE.
- The Institute supported five research initiatives, partnering with faculty from the College of Education and with research groups from the Tennessee Inclusive Higher Education Alliance.
- UMID engaged in capacity building through partnerships with Alabama A&M University, Lane College, and LeMoyne Owen College to advise these institutions in their creation of inclusive postsecondary education (IPSE) programs.
- UMID hosted the Tennessee Inclusive Higher Education Alliance quarterly meeting at UofM in October, 2017 and the Arkansas Summit on IPSE Presenters to share information with Arkansas higher education institutions regarding implementation of IPSE programs similar to TigerLIFE.
- UMID continued to serve as a Certified Rehabilitative Provider (CRP) and provide a valuable resource for young adults with intellectual and developmental disabilities by housing the TigerLIFE inclusive postsecondary education program and job training/placement provider for these individuals.

PRIMARY GOALS, PURPOSE, AND A BRIEF HISTORY OF THE INSTITUTE

The University of Memphis Institute on Disability (UMID) is an interdisciplinary institute offering career development and transition services to students with intellectual and developmental disabilities (IDD). Previous initiatives UMID has undertaken include: 1) COMPASS: a project funded by WIN to promote employment of young adults with limited work experience; 2) LADDER: a project funded by WIN to support incarcerated persons close to release from prison with skills focused on return-to-work; 3) a variety of research related to work and disability; 4) animal-assisted therapy for persons with disabilities; 5) the credentialing of persons who serve people with disabilities; 6) developing best practices rehabilitation and disability education. In 2011, the College Campus Transition Program (CCTP), a partnership with Shelby County Schools, Exceptional Children and Health Services, and UMID, was approved for implementation. In 2012, UMID established the TigerLIFE Inclusive Postsecondary Education Program based on the Think College model. TigerLIFE, an inclusive college campus experience and vocational training for individuals with IDD, is a 60-hour program culminating in a completion award in Career and Community Studies. TigerLIFE began with eight (8) students and rapidly expanded to 109 students currently enrolled, confirming the need that exists for transition support for individuals with IDD in the Memphis community. UMID began research initiatives on transition and career development in 2008 and received its first external funding in 2009 with the COMPASS project.

UMID is organizationally associated with the College of Education (COE) and housed on the Park Avenue campus. The Institute's Director reports directly to the Dean of the College of Education and is supported by a leadership team composed of an Associate Director, a

Coordinator of Operations, Coordinator of Externships, Coordinator of Research, and a support team of instructors, social inclusion paraprofessionals, behaviorists, counselors, job coaches, graduate assistants, volunteers, and community outreach specialists. Additionally, consultants from the College of Education and an advisory board composed of community professionals, disability advocates, and parents meet regularly to ensure the Institute is meeting its goals and objectives.

UMID works to accomplish the following goals:

- Support students with disabilities in their quest for employment and independent living
- Build capacity of UMID programs to increase and extend the impact on individuals with IDD and their communities
- Conduct research to determine empirically supported best practices for postsecondary educational transition services
- Assist community colleges, rural colleges, and minority-serving institutions in the mid-south region in efforts to establish/sustain inclusive postsecondary education programs for students with IDD

**IDENTIFICATION OF ACTIVITY TARGETS, OUTCOME OBJECTIVES,
OR OTHER METRICS ASSOCIATED WITH ACHIEVING PROGRESS
TOWARDS CIB GOALS (INCLUDING EVIDENCE OF PROGRESS MADE
DURING THE PRIOR YEAR TOWARDS GOALS/OBJECTIVES/TARGETS)**

Goal 1: Support students with disabilities in their quest for employment and independent living

Objective 1: Increase externship and internship opportunities

- A partnership with the recently developed Crosstown Concourse community was formed, resulting in TigerLIFE student externship positions in Church Health’s procurement, concierge service, and commercial kitchen.
- Partnerships with The Ronald McDonald House and the Memphis Botanic Garden were formed, resulting in TigerLIFE student externship positions
- On-campus internships were developed with the Campus Recreation Center and Campus Bookstore, as well as with the Kemmons Wilson School of Hospitality and Resort Management

Objective 2: Increase opportunities for community engagement (off campus)

- Students began utilizing facilities at Church Health at Crosstown Concourse as part of the “healthy living lab” portion of the Health Advocacy course to take cooking and exercise classes
- Students engaged in community service through volunteer activities with St. Jude Children’s Research Hospital in the fall of 2017
- New class in “Community Exploration” developed in which students visit area attractions, museums, etc., in order to learn about career opportunities in the community
- Field trips to Lichterman Nature Center and the National Civil Rights Museum in April 2017 to explore career opportunities

Objective 3: Increase opportunities for on-campus inclusion

- Two classes (COUN 4002 and 4901) added for audit by TigerLIFE students
- TigerLIFE students participated in a study abroad course (“Social Justice and Intellectual Disability in Ireland”) in the spring of 2017 in which they visited three Irish institutions of higher education offering IPSE programs
- Peer mentors with Best Buddies partnered with TigerLIFE students to engage in activities such as the Homecoming parade, sporting events, and other campus events

Goal 2: Build capacity of UMID programs to increase and extend the impact on individuals with IDD and their communities

Objective 1: Establish a Pre-Employment Transition Service (Pre-ETS) program for area high school students with IDD

- Thirty-eight (38) high school students participated in a summer Pre-ETS program at UMID to explore career interests, learn self-advocacy skills, engage in job shadowing, and receive postsecondary education counseling
- Seven (7) Shelby County Schools and six (6) municipality high schools agreed through a memo of understanding (MOU) to participate in Pre-ETS program activities provided by UMID at their respective high schools and at camps offered on the University of Memphis campus
- 300 area high school students (200 seniors and 100 juniors) are expected to participate in Pre-ETS programming over the course of the 2017-18 academic year

Objective 2: Work with vocational rehabilitation departments as a community rehabilitation provider (CRP)

- Letter of Agreement (LOA) with State of Tennessee for providing basic vocational assessments approved in May 2017
- Vocational Rehabilitation counselor moved office onsite at UMID in summer 2017 full-time to provide support for students
- UMID provides internships and job placement opportunities to Vocational Rehabilitation clients

Objective 3: Collaborate with internal and external partners to seek mutually beneficial funding opportunities

- In summer 2017, UMID partnered with UT’s Boling Center for Developmental Disabilities (BCDD) on a University Center for Excellence in Developmental Disabilities diversity fellowship grant of \$25,000 for a minority student with a disability to integrate into the clinical and community operations of BCDD and advise on strategies to enhance services for adults with developmental disabilities
- Internally, UMID has partnered with faculty from the University’s College of Education to develop a proposal for an after-school program for at-risk children with developmental disabilities
- UMID has partnered with faculty from the FedEx Institute of Technology (FIT) to develop a proposal for an application (app) for technology transfer to assist individuals with disabilities in transition from school to work
- “BRIDGE” (Building Resources for persons with Intellectual Disabilities towards Gainful Employment) U.S. Department of Education grant renewed for FY 2017 in the amount of \$315,275.00

- A \$4080 research grant was awarded to Dr. Mike Mackay from the College of Education to conduct research on “An Investigation of the Predictive Validity of Vocational Requirements for Vocational Rehabilitation Counselors” in conjunction with researchers from UMID

Goal 3: Conduct research to determine empirically supported best practices for postsecondary educational transition services

Objective 1: Collaborate with Tennessee’s Inclusive Higher Education Alliance (including Lipscomb University, Union University, University of Tennessee, and Vanderbilt University) in research endeavors

- “Faculty Perceptions” study to determine what factors predict the successful placement of a student with IDD in a typical college course, conducted with faculty across the Alliance
- “ATTID (Attitudes toward Individuals with Disabilities) scale validation” study, conducted in conjunction with Alliance members to determine if the proposed scale structure exists in a student sample and a crowd-sourced sample
- “Peer Mentor” study conducted with researchers from Vanderbilt University and UofM to determine motivations and expectations of peer mentors of students in IPSE programs and experiences and impact of IPSE program involvement on peer mentors
- Quarterly meetings (most recent held in October, 2017 at UofM) held with representatives from Alliance universities to share information and collaborate on future projects

Objective 2: Conduct research internally with graduate assistants and College of Education faculty

- “Family Quality of Life” longitudinal study launched in fall 2017 to determine how involvement in TigerLIFE impacts the overall quality of life of students’ families
- “Service Learning Study” conducted in fall of 2017 in conjunction with COE faculty to determine UofM doctoral students’, TigerLIFE students’, and Union EDGE students’ perceptions of engaging in a service project together and identify issues and challenges to engaging in volunteer activities with adults with IDD
- “Employer survey” developed and piloted in fall of 2017 to determine whether TigerLIFE prepares students to be valuable employees; IRB approved and data collection will begin in January 2018
- “An Investigation of the Predictive Validity of Vocational Requirements for Vocational Rehabilitation Counselors,” a VR counselor credentials study, continued throughout 2017, with data collection and analysis completed in September.

Objective 3: Promote visibility of UMID through publications and presentations

- Presentation at SEPSEA (Southeastern Postsecondary Education Alliance) in June 2017 at Vanderbilt University
- Two “peer mentor” study papers submitted for publication to academic journals
- Presentations from UMID staff at AABSS, ICEEPSY, NCRE, DCDT, EDEN, the National Rehabilitation Association, and CFP, an education and e-learning conference
- Representatives from UMID regularly hold information sessions and college fairs at area high schools for parents, students, and staff to learn about TigerLIFE and CCTP (College

Campus Transition Program); CCTP is housed on the UMID campus and provides Shelby County Schools students with a year-long work-readiness/transition opportunity

Goal 4: Assist community colleges, rural colleges, and minority-serving institutions in the mid-south region in efforts to establish/sustain inclusive postsecondary education programs for students with IDD

Objective 1: Advise minority-serving institutions (Historically Black Colleges and Universities) on implementation of IPSE programming

- LeMoyne-Owen College, Alabama A&M University, and Lane College have begun or are in the process of developing IPSE programs for students with IDD, under the advisement of UMID
- UMID has advised and collaborated with the above-named colleges and universities on grant proposals (resulting in an award to Alabama A&M University for \$225,000 from State of Alabama Department of Developmental Disabilities, from which UMID received a subaward of \$25,000) to support their IPSE programs
- UMID staff have traveled to Alabama A&M University, LeMoyne-Owen, and Lane Colleges to review and evaluate their IPSE programs and make recommendations

Objective 2: Promote expansion of IPSE programs throughout the Mid-South region

- UMID hosted a two-day summit at the University of Central Arkansas on November 1 and 2, 2017 to present information on implementing and sustaining an IPSE program for students with IDD to postsecondary institutions throughout Arkansas
- UMID was chosen to host the 2018 SEPSEA conference in April, 2018, which will be included within a week-long “Pre-employment Transition” event, including a vigil for Dr. Martin Luther King, Jr., a college and career fair for students with IDD, and a “LIFE Ball for all”—a gala for students with disabilities and their supporters
- Maurice Williams, Associate Director, was chosen in the summer of 2017 to be the Vice-Chair of the Southeastern Postsecondary Education Alliance (SEPSEA) Professional Development and Training Institute, allowing him to take an even more active role in assisting with the expansion of IPSE programs and sharing accomplishments of UMID

IDENTIFICATION OF SPECIAL ACHIEVEMENTS AND/OR CHALLENGES DURING THE PRIOR YEAR

New and Ongoing Relationships with Major Partners

UMID has established itself as an example to universities across the country of a successful inclusive postsecondary education program for young adults with IDD. TigerLIFE began with eight (8) students just five years ago and now serves over 100, making it one of the largest and most diverse IPSE programs in the country. The success of TigerLIFE and UMID is built on solid relationships with partners that recognize the high standards we set for students and our staff. Below are just a few examples of partners and collaborators:

- Shelby County Schools continues to be a partner, with staff from the Exceptional Children Department serving on the UMID Advisory Board and UMID supporting SCS's CCTP program
- Crosstown Concourse and multiple area businesses work with UMID to offer internships and work opportunities for students completing the TigerLIFE program
- Tennessee Department of Vocational Rehabilitation continues to partner with UMID to work with employers before, during, and after the hiring process to assure the right person has been identified for the right job and provide follow-up support as needed to ensure successful transition
- The University of Tennessee Boling Center for Developmental Disabilities continues to partner with UMID on grant proposals and serves on the Advisory Board
- UMID acts as a partner and advisor to colleges and universities across the region as they begin IPSE programs of their own

The Emergence of Multi-Disciplinary Opportunities

UMID has sought opportunities to collaborate with diverse campus centers, including the FedEx Institute of Technology (FIT) and the University of Memphis School of Public Health (SPH). In addition to the technology grant proposal for an app to aid students with disabilities in transition, a grant for HIV and substance abuse education was submitted to SAMHSA with support from SPH. UMID continues to work with faculty from the College of Education on research and grant endeavors and anticipates more across-campus collaborations in the coming year.

Special Honors/Positions Awarded to UMID Leadership

Chrisann Schiro-Geist, Director, was selected to serve as Chair of the NCC Accreditation Committee. Maurice Williams, Associate Director, was appointed to the NCC Self Study Committee. Maurice Williams was also presented the SOTA Institute on Disability Leadership Award in 2017.

Challenges with the IPSE (TigerLIFE) Model

With the passage of the Tennessee Step Up scholarship initiative in 2013 (parallel to the Hope scholarship for typical students) and the Workforce Innovation and Opportunity Act (WIOA) signed into law in 2014, parents of students with IDD and other disabilities now expect that postsecondary education will be a reality for their children. A goal of IPSE programming, such as TigerLIFE, is that students feel fully included in the college campus community. However, the distinction of TigerLIFE students as separate from typical University of Memphis students presents challenges, both for inclusion and operations. TigerLIFE students are not included in the Banner system, which makes data tracking and analysis challenging for UMID's researchers and administrative team. TigerLIFE students are also not able to enjoy the benefits that typical UofM students do, such as student tickets to sporting events, access to the Rec Center, and services from the Student Health Center. The presence of IPSE students in typical college classrooms has been shown to benefit typical students (as evidenced by the peer mentor study of over 300 typical students as well as other literature) and FULL inclusion in the campus community, with the same benefits of typical university students, is a goal to work towards.

DESCRIPTION OF PLANS FOR THE UPCOMING ACADEMIC YEAR INCLUDING GOALS AND EXPECTED ACHIEVEMENTS

Job-Related Certifications

- UMID will partner with industrial and certification programs to offer certificates to increase the employability of TigerLIFE students. Certificate programs being investigated include Logistics in Warehouse Services (forklift operations), Environmental Safety and Cleaning, Personal Care Assistant, and Safety and Industrial Services.

Expansion to Lambuth campus

- Beginning in Fall 2018, TigerLIFE will operate a satellite program on the Lambuth campus of UofM, which will include residential facilities for students.

Increased Community Service Efforts

- Due to the success of the service with St. Jude hospital this fall, UMID will seek additional opportunities to engage TigerLIFE students in service activities, stressing the importance of contributing to the wellbeing of their community as a personal responsibility.

Residential Facilities for Students

- A recurring question we hear from parents of prospective students is, “Is housing available?” Providing housing options for TigerLIFE students will make this program a viable option for students who do not already live in the Memphis area. UMID will work to secure either on-campus or off-campus residential options for TigerLIFE students who desire it.

Publications and Presentations

- UMID will submit at least four (4) papers for publication during 2018. UMID will also submit proposals for presentations and workshops at the APA (American Psychological Association), NCRE (National Council on Rehabilitation Education), ATINER (Athens Institute for Education & Research), EDEN (European Distance and E-Learning Network), and ICAP (International Congress of Applied Psychology) conferences in 2018, as well as presenting at conferences specific to IPSE programs.

Social Media

- UMID will increase its social media presence by posting relevant news, publications, Institute and student achievements throughout 2018.

LIST OF CURRENT MEMBERS AND/OR AFFILIATES

In addition to the core staff listed below, UMID employs six (6) job coaches, seven (7) interns, eight (8) instructors, four (4) graduate assistants, and six (6) student social inclusion advocates. UMID also draws support and expertise from members of the University and Memphis community, as evidenced by the advisory board listed below.

UMID staff:

Director: Dr. Chrisann Schiro-Geist
Associate Director: Maurice Williams
Coordinator of Research: Laura Lee
Coordinator of Operations: Patrick Krolik
Coordinator of Externships and Job Placement: Damarius Everett
Coordinator Community Outreach: Cindy Cassell
Coordinator of Admissions & Records: Viki Poole
Behavior Analyst/Practicum Supervisor: Dr. Brian Smith
Academic Advisors: Bob Hutchings and Beveraly Anthony
Office Coordinator: Evonne Walton
Administrative Associate: Jeanne Finley

Advisory Board:

Workforce Investment Network: Executive Director Kevin Woods and Disability Coordinator Phyllis Brunson
Department of Vocational Rehabilitation: Supervisor Anthony McClyde and Counselor Jamie R. Perry
Shelby County Schools, Exceptional Children Department: Director Cecilia Moore, Manager Pat Beane and Transition Instructor Tonyal Mathes
Municipal public schools: Jill Church
LeMoyne-Owen College: Dr. Ralph Calhoun
TigerLIFE parent and student: Joseph Hill and Ms. Hill
UofM Dean of Students: Dr. Justin Lawhead
UTCHS Boling Center for Developmental Disabilities: Dr. Bruce Keisling and Karen Hagan

APPENDIX A: OPERATING BUDGET FOR 2016-2017 AND SUMMARY OF REVENUES

| | | | |
|-----------------------------------|--------------------------------|-----------------|--------------------------|
| Organization Budget Status Report | | | |
| By Account | | | |
| Period Ending Jun 30, 2017 | | | |
| As of Nov 29, 2017 | | | |
| Chart of Accounts | University of Memphis | Commitment Type | All |
| Fund | 127318 UMID - TigerLIFE | Program | 2400 Community Education |
| Organization | 232010 TigerLIFE | Activity | All |
| Account | All | Location | All |

| Account | Account Title | FY17/PD14 Adopted Budget | FY17/PD14 Budget Adjustment | FY17/PD14 Adjusted Budget | FY17/PD14 Temporary Budget | FY17/PD14 Accounted Budget | FY17/PD14 Year to Date | FY17/PD14 Encumbrances | FY17/PD14 Commitments | FY17/PD14 Available Balance |
|---------|--|--------------------------------|-----------------------------------|---------------------------------|----------------------------------|----------------------------------|---------------------------|---------------------------|--------------------------|-----------------------------------|
| 51842 | TigerLIFE Program Fee | <u>400,000.00</u> | <u>280,400.00</u> | 680,400.00 | <u>180,400.00</u> | <u>680,400.00</u> | <u>769,961.21</u> | <u>0.00</u> | 0.00 | (89,561.21) |
| 54000 | State Grants and Contracts | <u>0.00</u> | <u>39,900.00</u> | 39,900.00 | <u>39,900.00</u> | <u>39,900.00</u> | <u>61,924.00</u> | <u>0.00</u> | 0.00 | (22,024.00) |
| 56000 | Private Grants and Contracts | <u>0.00</u> | <u>100.00</u> | 100.00 | <u>100.00</u> | <u>100.00</u> | <u>30.00</u> | <u>0.00</u> | 0.00 | 70.00 |
| 61257 | Academic Masters Graduate Assistant | <u>68,000.00</u> | <u>(46,422.00)</u> | 21,578.00 | <u>(46,422.00)</u> | <u>21,578.00</u> | <u>15,800.00</u> | <u>0.00</u> | 0.00 | 5,778.00 |
| 61258 | Academic Doctoral Graduate Assist | <u>0.00</u> | <u>10,300.00</u> | 10,300.00 | <u>10,300.00</u> | <u>10,300.00</u> | <u>11,950.00</u> | <u>0.00</u> | 0.00 | (1,650.00) |
| 61374 | Overtime Support Clerical | <u>0.00</u> | <u>832.00</u> | 832.00 | <u>832.00</u> | <u>832.00</u> | <u>1,407.97</u> | <u>0.00</u> | 0.00 | (575.97) |
| 61375 | Support Temporary Employee | <u>139,000.00</u> | <u>173,335.00</u> | 312,335.00 | <u>163,335.00</u> | <u>312,335.00</u> | <u>442,118.64</u> | <u>0.00</u> | 0.00 | (129,783.64) |
| 61410 | Student Assistants Hourly | <u>14,000.00</u> | <u>3,000.00</u> | 17,000.00 | <u>3,000.00</u> | <u>17,000.00</u> | <u>18,883.49</u> | <u>0.00</u> | 0.00 | (1,883.49) |
| 61657 | Admin Masters Graduate Assistants | <u>0.00</u> | <u>13,438.00</u> | 13,438.00 | <u>13,438.00</u> | <u>13,438.00</u> | <u>21,435.24</u> | <u>0.00</u> | 0.00 | (7,997.24) |
| 61658 | Admin Doctoral Graduate Assistants | <u>0.00</u> | <u>3,500.00</u> | 3,500.00 | <u>3,500.00</u> | <u>3,500.00</u> | <u>3,500.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 61666 | Undistributed Salary Budget | <u>0.00</u> | <u>67,650.00</u> | 67,650.00 | <u>0.00</u> | <u>67,650.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 67,650.00 |
| 61675 | Prof Support Temporary Employees | <u>105,000.00</u> | <u>(29,241.00)</u> | 75,759.00 | <u>(29,241.00)</u> | <u>75,759.00</u> | <u>77,033.42</u> | <u>0.00</u> | 0.00 | (1,274.42) |

| | | | | | | | | | | |
|-------|---------------------------------------|------------------|------------------|-----------|------------------|------------------|------------------|-------------|------|-------------|
| 62000 | Employee Benefits Budget Pool | <u>34,000.00</u> | <u>25,000.00</u> | 59,000.00 | <u>15,000.00</u> | <u>59,000.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 59,000.00 |
| 62750 | Masters GA Fee Waivers | <u>10,000.00</u> | <u>40,161.00</u> | 50,161.00 | <u>40,161.00</u> | <u>50,161.00</u> | <u>53,725.00</u> | <u>0.00</u> | 0.00 | (3,564.00) |
| 62760 | Doctoral GA Fee Waivers | <u>0.00</u> | <u>7,523.00</u> | 7,523.00 | <u>7,523.00</u> | <u>7,523.00</u> | <u>10,493.00</u> | <u>0.00</u> | 0.00 | (2,970.00) |
| 62990 | Fringe Benefits Expense | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>44,575.14</u> | <u>0.00</u> | 0.00 | (44,575.14) |
| 73000 | Travel Budget Pool | <u>3,000.00</u> | <u>6,000.00</u> | 9,000.00 | <u>6,000.00</u> | <u>9,000.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 9,000.00 |
| 73100 | Individual Instate Travel | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>3,174.83</u> | <u>0.00</u> | 0.00 | (3,174.83) |
| 73250 | Individual Out of Country Travel | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 73300 | Teams or Groups <u>Instate</u> Travel | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>514.46</u> | <u>0.00</u> | 0.00 | (514.46) |
| 73900 | Other Travel | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>1,817.67</u> | <u>0.00</u> | 0.00 | (1,817.67) |
| 74000 | Operating Expense Budget Pool | <u>5,000.00</u> | <u>17,397.10</u> | 22,397.10 | <u>5,047.10</u> | <u>22,397.10</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 22,397.10 |
| 74110 | Printing of Supplies by UOM | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>2,050.93</u> | <u>0.00</u> | 0.00 | (2,050.93) |
| 74130 | Duplicating and Copying by UOM | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>4,100.45</u> | <u>0.00</u> | 0.00 | (4,100.45) |
| 74210 | Telephone Local Charges | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>2,412.39</u> | <u>0.00</u> | 0.00 | (2,412.39) |
| 74220 | Telephone Long Distance | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>79.00</u> | <u>0.00</u> | 0.00 | (79.00) |
| 74230 | Postal Charges | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>91.25</u> | <u>0.00</u> | 0.00 | (91.25) |
| 74260 | Telephone Installation | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>470.00</u> | <u>0.00</u> | 0.00 | (470.00) |

| | | | | | | | | | | |
|-------------------------------|-------------------------------------|------------------|-----------------|-----------|-----------------|------------------|-------------------|-------------|------|--------------|
| 74392 | PP Direct Charge Maintenance Repair | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>167.88</u> | <u>0.00</u> | 0.00 | (167.88) |
| 74470 | Advertising Services | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>479.00</u> | <u>0.00</u> | 0.00 | (479.00) |
| 74480 | Membership Dues | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>594.00</u> | <u>0.00</u> | 0.00 | (594.00) |
| 74490 | Other Professional Admin Services | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>6,466.00</u> | <u>0.00</u> | 0.00 | (6,466.00) |
| 74493 | Credit Card Fees | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>1.89</u> | <u>0.00</u> | 0.00 | (1.89) |
| 74500 | Supplies | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>2,450.52</u> | <u>0.00</u> | 0.00 | (2,450.52) |
| 74830 | Training Costs for Employees | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>15,275.00</u> | <u>0.00</u> | 0.00 | (15,275.00) |
| 74920 | Bad Debts | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>6,870.50</u> | <u>0.00</u> | 0.00 | (6,870.50) |
| 74981 | Entry Fees | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>538.00</u> | <u>0.00</u> | 0.00 | (538.00) |
| 74983 | Meals and Food Services | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>(1,593.00)</u> | <u>0.00</u> | 0.00 | 1,593.00 |
| 74986 | Other Services and Expenses | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>154.00</u> | <u>0.00</u> | 0.00 | (154.00) |
| 74992 | Parking Spaces/Decals | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>700.00</u> | <u>0.00</u> | 0.00 | (700.00) |
| 79000 | Scholarships and Fellow Budget Pool | <u>22,000.00</u> | <u>0.00</u> | 22,000.00 | <u>0.00</u> | <u>22,000.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 22,000.00 |
| 79710 | Scholarships | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>105,835.00</u> | <u>0.00</u> | 0.00 | (105,835.00) |
| 82610 | Interfund Transfers | <u>0.00</u> | <u>5,074.00</u> | 5,074.00 | <u>5,074.00</u> | <u>5,074.00</u> | <u>5,074.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| Report Total (of all records) | | 0.00 | 22,852.90 | 22,852.90 | 22,852.90 | 22,852.90 | (26,730.46) | 0.00 | 0.00 | |

| | | | |
|-----------------------------------|-----------------------------------|-----------------|---|
| Organization Budget Status Report | | | |
| By Account | | | |
| Period Ending Jun 30, 2017 | | | |
| As of Nov 29, 2017 | | | |
| Chart of Accounts | U University of Memphis | Commitment Type | All |
| Fund | 228117 UMID-Pre-ETS | Program | 3000 Public Service Activities and Ctrs |
| Organization | 232109 CEPR Chrisann Schiro-Geist | Activity | All |
| Account | All | Location | All |

| Account | Account Title | FY17/PD14 Adopted Budget | FY17/PD14 Budget Adjustment | FY17/PD14 Adjusted Budget | FY17/PD14 Temporary Budget | FY17/PD14 Accounted Budget | FY17/PD14 Year to Date | FY17/PD14 Encumbrances | FY17/PD14 Commitments | FY17/PD14 Available Balance |
|----------------------------------|-------------------------------------|--------------------------------|-----------------------------------|---------------------------------|----------------------------------|----------------------------------|---------------------------|---------------------------|--------------------------|-----------------------------------|
| 53000 | Federal Grants and Contracts | <u>29,875.00</u> | <u>0.00</u> | 29,875.00 | <u>0.00</u> | <u>29,875.00</u> | <u>6,967.51</u> | <u>0.00</u> | 0.00 | 22,907.49 |
| 61254 | Summer Other | <u>295.00</u> | <u>0.00</u> | 295.00 | <u>0.00</u> | <u>295.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 295.00 |
| 61266 | Undistributed Salary Budget | <u>3,388.00</u> | <u>0.00</u> | 3,388.00 | <u>0.00</u> | <u>3,388.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 3,388.00 |
| 61375 | Support Temporary Employee | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>5,264.60</u> | <u>0.00</u> | 0.00 | (5,264.60) |
| 62990 | Fringe Benefits Expense | <u>1,341.00</u> | <u>0.00</u> | 1,341.00 | <u>0.00</u> | <u>1,341.00</u> | <u>367.05</u> | <u>0.00</u> | 0.00 | 973.95 |
| 74000 | Operating Expense Budget Pool | <u>20,954.00</u> | <u>0.00</u> | 20,954.00 | <u>0.00</u> | <u>20,954.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 20,954.00 |
| 74110 | Printing of Supplies by UOM | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>427.05</u> | <u>0.00</u> | 0.00 | (427.05) |
| 79800 | Indirect Cost Expense | <u>3,897.00</u> | <u>0.00</u> | 3,897.00 | <u>0.00</u> | <u>3,897.00</u> | <u>908.81</u> | <u>0.00</u> | 0.00 | 2,988.19 |
| Report Total (of all records) | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |

| | | | |
|-----------------------------------|--|-----------------|---|
| Organization Budget Status Report | | | |
| By Account | | | |
| Period Ending Jun 30, 2017 | | | |
| As of Nov 29, 2017 | | | |
| Chart of Accounts | U University of Memphis | Commitment Type | All |
| Fund | 228272 BRIDGE Project to Employment | Program | 3000 Public Service Activities and Ctrs |
| Organization | 232109 CEPR Chrisann Schiro-Geist | Activity | All |
| Account | All | Location | All |

| Account | Account Title | FY17/PD14 Adopted Budget | FY17/PD14 Budget Adjustment | FY17/PD14 Adjusted Budget | FY17/PD14 Temporary Budget | FY17/PD14 Accounted Budget | FY17/PD14 Year to Date | FY17/PD14 Encumbrances | FY17/PD14 Commitments | FY17/PD14 Available Balance |
|---------|--|--------------------------------|-----------------------------------|---------------------------------|----------------------------------|----------------------------------|---------------------------|---------------------------|--------------------------|-----------------------------------|
| 53000 | Federal Grants and Contracts | <u>126,275.64</u> | <u>307,510.00</u> | 433,785.64 | <u>307,510.00</u> | <u>433,785.64</u> | <u>311,278.92</u> | <u>0.00</u> | 0.00 | 122,506.72 |
| 61210 | Academic Faculty | <u>904.20</u> | <u>2,506.18</u> | 3,410.38 | <u>2,506.18</u> | <u>3,410.38</u> | <u>3,410.39</u> | <u>0.00</u> | 0.00 | <u>(0.01)</u> |
| 61254 | Summer Other | <u>26,781.38</u> | <u>57,806.00</u> | 84,587.38 | <u>57,806.00</u> | <u>84,587.38</u> | <u>50,635.53</u> | <u>0.00</u> | 0.00 | 33,951.85 |
| 61257 | Academic Masters Graduate Assistant | <u>60,000.00</u> | <u>(60,000.00)</u> | 0.00 | <u>(60,000.00)</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 61374 | Overtime Support Clerical | <u>0.00</u> | <u>468.75</u> | 468.75 | <u>468.75</u> | <u>468.75</u> | <u>468.75</u> | <u>0.00</u> | 0.00 | 0.00 |
| 61375 | Support Temporary Employee | <u>0.00</u> | <u>25,971.25</u> | 25,971.25 | <u>25,971.25</u> | <u>25,971.25</u> | <u>15,680.77</u> | <u>0.00</u> | 0.00 | 10,290.48 |
| 61657 | Admin Masters Graduate Assistants | <u>(14,000.00)</u> | <u>17,800.00</u> | 3,800.00 | <u>17,800.00</u> | <u>3,800.00</u> | <u>3,800.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 61658 | Admin Doctoral Graduate Assistants | <u>(28,650.00)</u> | <u>107,353.82</u> | 78,703.82 | <u>107,353.82</u> | <u>78,703.82</u> | <u>74,525.82</u> | <u>0.00</u> | 0.00 | 4,178.00 |
| 61666 | Undistributed Salary Budget | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 61675 | Prof Support Temporary Employees | <u>24,147.25</u> | <u>(8,134.00)</u> | 16,013.25 | <u>(8,134.00)</u> | <u>16,013.25</u> | <u>9,182.50</u> | <u>0.00</u> | 0.00 | 6,830.75 |
| 62000 | Employee Benefits Budget Pool | <u>30,143.00</u> | <u>22,313.00</u> | 52,456.00 | <u>22,313.00</u> | <u>52,456.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 52,456.00 |

| | | | | | | | | | | |
|-------|-------------------------------------|--------------------|--------------------|-----------|--------------------|------------------|------------------|-------------|------|-------------------|
| 62750 | Masters GA Fee Waivers | <u>40,274.00</u> | <u>(31,907.00)</u> | 8,367.00 | <u>(31,907.00)</u> | <u>8,367.00</u> | <u>5,231.50</u> | <u>0.00</u> | 0.00 | 3,135.50 |
| 62760 | Doctoral GA Fee Waivers | <u>(21,739.00)</u> | <u>90,075.00</u> | 68,336.00 | <u>90,075.00</u> | <u>68,336.00</u> | <u>65,246.00</u> | <u>0.00</u> | 0.00 | 3,090.00 |
| 62990 | Fringe Benefits Expense | <u>(11,658.99)</u> | <u>24,735.00</u> | 13,076.01 | <u>24,735.00</u> | <u>13,076.01</u> | <u>22,851.07</u> | <u>0.00</u> | 0.00 | <u>(9,775.06)</u> |
| 73000 | Travel Budget Pool | <u>20,820.00</u> | <u>(20,820.00)</u> | 0.00 | <u>(20,820.00)</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 73100 | Individual Instate Travel | <u>(272.86)</u> | <u>272.86</u> | 0.00 | <u>272.86</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 73200 | Individual Out of State Travel | <u>(3,546.61)</u> | <u>22,878.50</u> | 19,331.89 | <u>22,878.50</u> | <u>19,331.89</u> | <u>11,291.74</u> | <u>0.00</u> | 0.00 | 8,040.15 |
| 73300 | Teams or Groups Instate Travel | <u>0.00</u> | <u>3,865.20</u> | 3,865.20 | <u>3,865.20</u> | <u>3,865.20</u> | <u>7,199.36</u> | <u>0.00</u> | 0.00 | <u>(3,334.16)</u> |
| 73400 | Teams or Groups Out of State Travel | <u>(9,452.86)</u> | <u>12,605.44</u> | 3,152.58 | <u>12,605.44</u> | <u>3,152.58</u> | <u>3,152.58</u> | <u>0.00</u> | 0.00 | 0.00 |
| 74000 | Operating Expense Budget Pool | <u>500.00</u> | <u>(500.00)</u> | 0.00 | <u>(500.00)</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 74110 | Printing of Supplies by UOM | <u>(23.06)</u> | <u>385.33</u> | 362.27 | <u>385.33</u> | <u>362.27</u> | <u>428.59</u> | <u>0.00</u> | 0.00 | <u>(66.32)</u> |
| 74120 | Printing of Supplies Outside UOM | <u>(315.00)</u> | <u>965.00</u> | 650.00 | <u>965.00</u> | <u>650.00</u> | <u>650.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 74230 | Postal Charges | <u>0.00</u> | <u>25.32</u> | 25.32 | <u>25.32</u> | <u>25.32</u> | <u>7.60</u> | <u>0.00</u> | 0.00 | 17.72 |
| 74440 | Consulting Services | <u>0.00</u> | <u>14,800.00</u> | 14,800.00 | <u>14,800.00</u> | <u>14,800.00</u> | <u>11,380.00</u> | <u>0.00</u> | 0.00 | 3,420.00 |

| | | | | | | | | | | |
|-------------------------------|-----------------------------------|--------------------|--------------------|-----------|--------------------|------------------|------------------|-------------|------|----------|
| 74490 | Other Professional Admin Services | <u>21,810.65</u> | <u>(21,810.65)</u> | 0.00 | <u>(21,810.65)</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | 0.00 |
| 74500 | Supplies | <u>641.80</u> | <u>2,394.44</u> | 3,036.24 | <u>2,394.44</u> | <u>3,036.24</u> | <u>2,956.69</u> | <u>0.00</u> | 0.00 | 79.55 |
| 74983 | Meals and Food Services | <u>(565.60)</u> | <u>4,789.41</u> | 4,223.81 | <u>4,789.41</u> | <u>4,223.81</u> | <u>4,165.02</u> | <u>0.00</u> | 0.00 | 58.79 |
| 79710 | Scholarships | <u>(19,190.50)</u> | <u>21,200.00</u> | 2,009.50 | <u>21,200.00</u> | <u>2,009.50</u> | <u>1,272.00</u> | <u>0.00</u> | 0.00 | 737.50 |
| 79800 | Indirect Cost Expense | <u>9,467.99</u> | <u>17,986.00</u> | 27,453.99 | <u>17,986.00</u> | <u>27,453.99</u> | <u>17,743.01</u> | <u>0.00</u> | 0.00 | 9,710.98 |
| Report Total (of all records) | | 199.85 | (514.85) | (315.00) | (514.85) | (315.00) | 0.00 | 0.00 | 0.00 | |