

CLINICAL SUPERVISOR GUIDE

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RESIDENCY YEAR OVERVIEW

Residency I

- **In-Service** - Candidates attend one day with mentors during the in-service week to offer assistance.
- **First seven (7) weeks** - Candidates attend sites 1-3 days per week, depending on their program schedules.
- **September** - Candidates and mentors attend the co-teaching workshop.
- **Last 8 weeks** - Candidates plan, implement and assess at least two lessons per week and co-teach with mentor daily.

Residency II

- **Weeks 1 – 2** - Candidates should co-teach and assist with the MT.
- **Weeks 3 – 7** - Candidates plan, implement and assess at least 1 lesson per school day.
- **Weeks 8 – 14** - Candidates plan, implement all lessons.
- **Week 15** - Candidates phase out of full planning responsibility and assist the MT.

All candidates will attend seminars on Fridays from 1-4 PM (Residency I) and Tuesday evenings (Residency II).

Residency Schedule

Residency I

School Site

- In-service Week (Dates Vary)
- First Week (Dates Vary)
- Weeks 2 - 7 - Candidates visit sites 1-3 days/week
- Weeks 8 -15 - Monday- Friday (Depends on program); Attend 1/2 day on Friday (Depends on program)
- Course Days are by program (see program infographic).
- Seminar - Fridays 1-4 PM or in the evening.

Residency II

- In-Service Dates for some sites - January 3-4, 2023.
- Candidates will return to sites - January 9, 2023.
- Candidates are expected to attend their assigned school every day of the placement for the entire teacher workday, including faculty meetings, PTA meetings, parent-teacher conferences and other assigned duties.

LESSON PLANS

Residency I

Candidates have the primary responsibility for co-planning, writing, implementing, and assessing lessons through the semester. Lesson plans should be submitted in the UofM format two teaching days prior to teaching the lesson.

- First seven weeks:
 - one (1) MT/CS co-evaluation
- Final eight weeks:
 - two (2) formal evaluations
 - two (2) different lessons per week
- Semester-long expectations:
 - teach/co-teach with the mentor teacher.
 - use the detailed lesson plan format.

Residency II

Candidates will complete EdTPA and have formal evaluations that require detailed plans, but will be allowed to use shorter lesson plan formats when the mentor teacher and supervisor agree. Lesson plans should be submitted in the UofM format **two teaching days prior to teaching the lesson.**

Semester-long expectations:

- four (4) formal evaluations
- teach/co-teach every day with the mentor teacher.

EVALUATIONS

Pre-Conference

Clinical supervisors will conduct a pre-conference prior to the evaluated lesson to discuss information about the lesson plan and students (accommodations, engaged learning activities, assessments, etc.) as well as address any areas of concern. The pre-conference with the MT will be completed in conjunction with the co-planning of the lesson.

Post-Conference

Either the mentor teacher or the supervisor will conduct post-conferences after each evaluated lesson. The purpose of the post-conference is to provide candidates with the opportunity to reflect on their teaching and identify areas of strengths and improvements.

Lesson Reflections

After each formal evaluation, the candidate will respond to the lesson reflection prompts and share the reflection and a copy of the evaluated lesson plan with their clinical supervisor by the beginning of the next school day.

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SEMESTER-SPECIFIC REQUIREMENTS

Residency I - Observations

- The candidate will need to observe four different teachers using the form titled "Observation of Teaching."
- The candidate and the mentor teacher will need to work together to determine when and who will be observed.
- The "Observation of Teaching" forms must be uploaded to the Portfolio by the following deadlines:

Residency II- EdTPA

- Residency II candidates will complete the Teacher Performance Assessment (edTPA) in accordance with the TN State Department of Education licensure requirements.
- Candidates are required to send home a consent form titled, "Notification of Teacher Candidate Assessment" to all K-12 students involved in the learning segment. All consent forms should be scanned and submitted with the electronic portfolio.
- Additional information about the edTPA and consent forms will be addressed in the seminar.

GoReact and Assessment System

- **GoReact is the system that you will upload video of your teaching to be assessed by your supervisor and mentor teacher.**
- **Mentor teachers and supervisors will evaluate your performance using the rubrics in our assessment system.**

RESIDENCY ASSIGNMENTS

Candidates will create and share the SLL portfolio, which will be graded by the supervisor for completion. Most assignments will be submitted and shared in SLL.

Residency 1 Assignments

- Educator Disposition Assessment - 18 points
- Time Logs - 25 points
- Formative Evaluations (2 Averaged) - 100 points
- Summative Evaluations (2 Averaged) - 100 points
- Residency 1 Portfolio - 100
- Co-Teaching Workshop Attendance - 25 points
- Residency Orientation Attendance - 30 points

Total: 398 points

Residency 1 Portfolio

Residency 2 Assignments

- Time Logs - 25 points
- Orientation Attendance - 30 points
- Residency 2 Portfolio - 67 points
- Educator Disposition Assessment - 18 points
- Formative Evaluations (2 Averaged) - 100 points
- Summative Evaluations (2 Averaged) - 100 points
- Unevaluated Lesson Plans - 60 points
- 4 Lesson Reflections - 28 points

Total: 340 points

Residency 2 Portfolio

Tab 1: Evaluated Lessons = 24 pts. total

- Co-Evaluated Lesson #1 MT and Supervisor (8 pts.)
- Evaluated Lesson #2 MT Only (8 pts.)
- Evaluated Lesson #3 Supervisor Only (8 pts.)

Tab 1: Evaluated Lessons = 32 pts. total

- Two Evaluated Lessons- MT Only (16 pts.)
- Two Evaluated Lesson Supervisor Only (16 pts.)

Tab 2: Reflections on 4 Evaluated Lessons (7 pts. each) Due within **24 hours** of teaching the lesson.

Tab 2: Reflections on 4 Evaluated Lessons (7 points each) Due within **24 hours** of teaching the lesson.

Tab 3: Four (4) Observation of Teaching Forms (10 pts. each= 40 pts)

Tab 3: Unevaluated Lessons

Tab 4: Evidence of School-Based Activities (5 pts.)

Tab 4: Evidence of School-Based Activities (10 points)

Tab 5: Two Additional Lesson Plans/week for Weeks 8-15 (10 pts.)

Tab 5: edTPA returned submission

Total: 100

Portfolio Organization - 5 pts
All required items are included - 10 pts

Total: 67

RESIDENCY II GRADING

- All candidates who receive a "satisfactory" grade for Residency II become eligible for a teaching license if all other requirements are fulfilled.
- The Office of Teacher Education and Clinical Practice also reports the final grade – satisfactory or unsatisfactory – to the Records office.

CO-TEACHING

The co-teaching model allows the mentor teacher and the candidate an opportunity to work collaboratively with groups of students sharing the planning, organization, implementation and assessment of instruction and classroom.

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