

Staff Senate July Meeting
Thursday, July 19, 2018
FCB RM128
9:30 am – 10:30 am

1. Welcome
2. Call Meeting to Order - President Cullen 9:35 am
3. Roll Call:
 - Present Members:** Theresa Adams, Becky Amos, Kara Bowen, Frances Breland, Patricia Brock, Jessica Bromwell, Latisha Brooks, Alison Brown, Kristen Buck, Paul Cade, Meghan Cullen, Brian Deal, Helen Dodd-Rodgers, Katelyn Emerson, Tracey Gillespie, Shelley Hand, Ann Hudson, Angelica Jacques, Kevin Langellier, Kimberly McIntosh, Mark Patterson, Cody Sacks, Madeline Simington, Victoria Tardugno, Minor Vawter, Chaundra Walker, Elinor Williams, Teresa Winkelmann
 - Excused Absence:** Tammy Adams, Christopher Allred, Barbara Bekis, Cedric Burgess, Fredrika Cowley, Martin Deull, Jamilah Harris, Zaneta Ivy, Latica Jones, Holliday Jones, Debra Turner, Denna West
 - Unexcused Absence:** LaTondra Arnett, Debra Ann Brown, Jeffrey Clements, Clifton Dandridge, Billy Goldsby, Landon Johnson, Linh Luu, Brennen Reeves, Beau Staples
4. Welcome new Senators – Swearing In

"As a member of the University of Memphis Staff Senate, I will, to the best of my ability, uphold the Bylaws of this organization in fulfilling the roles and responsibilities of the Senate and its Code of Conduct. I will act to promote the general welfare of the Staff as it relates to the University and will act as a vehicle to promote better understanding, cooperation, and communication within the campus community for the benefit and betterment of all."
5. Old Business
 - a. Old Minutes - President Cullen announced one change to make to the minutes from the June meeting. Jamilah Harris' absence was excused not unexcused. Cullen will email senators the minutes from June and July for their review. Those minutes will then be approved during the August meeting.
 - b. Bios – President Cullen reminded Senators to begin working on their bios for the Staff Senate website. She instructed senators to look at the bios on the admissions counselor's site as an example:
(<http://www.memphis.edu/admissions/counselors.php#Carol>). Senator bios should include:
 - i. Hometown
 - ii. Favorite quote or movie or book
 - iii. Favorite Thing About Memphis

iv. Favorite Thing About the University of Memphis

Additionally, each senator should have a head shot taken by the university photographer for our site. Senators can use a headshot that's already been taken if they have one. If they need to have a picture taken, they can schedule an appointment with the photographer here:

<https://calendly.com/uofmemphisphoto/>.

- c. Several senators had questions about the merit pay raises. No one had any concrete information about who would be making the decisions, when the decisions needed to be made by, what guidelines Deans and/or Supervisors are to follow, etc. Senator Theresa Adams suggested we hold a special meeting with a representative from HR and the CFO's office to answer questions. Senators agreed unanimously to schedule a meeting.
6. Committees – There are no committee reports as there have been no committee meetings. President Cullen requested that every senator read through committee information in the Bylaws on their own and email her with that committees they want to be on.

Staff Senate Committees

- a. Bylaws Committee
- b. Election Committee
- c. Issues Review Committee
- d. Legislative Advisory Committee

University Committees

- a. Facilities and services
- b. Issues and review committee
- c. Traffic and parking
- d. Fee/refund appeal
- e. Public records

7. New Business -

- a. President Cullen opened the floor for discussion about key policy issues that the senate wants to focus on this year. During the discussion Senator Tardugno motioned to establish two ad hoc committees. The Wage Issues Committee and the Benefits Issues Committee. These two committees will meet before the next Senate meeting to go over the concerns that staff members have in each respective area and identify key policy issues to take on. The motion was seconded by Senator Vawter. Those in favor: Theresa Adams, Becky Amos, Kara Bowen, Frances Breland, Patricia Brock, Jessica Bromwell, Latisha Brooks, Alison Brown, Kristen Buck, Paul Cade, Meghan Cullen, Brian Deal, Helen Dodd-Rodgers, Katelyn Emerson, Tracey Gillespie, Shelley Hand, Ann Hudson, Angelica

Jacques, Kevin Langellier, Kimberly McIntosh, Mark Patterson, Cody Sacks, Madeline Simington, Victoria Tardugno, Minor Vawter, Chaundra Walker, Elinor Williams, Teresa Winkelmann. Those against: none.

- b. Senator Cade and Senator Sacks discussed having a representative from both the Tennessee State Employees Association and the United Campus Workers come to our next meeting to discuss their platforms. It's possible that we can work together toward a common goal.
 - c. Senators McIntosh and Tardugno raised complaints about construction workers on campus disregarding traffic rules and driving on pedestrian walkways. They have also moved bollards without replacing them. This has led to a public safety issue. President Cullen said she would alert Traffic and Parking services to the issue.
8. Announcements - Senator Cade reminded senators to make sure they vote in the upcoming Shelby County General Election and State/Federal Primary and Memphis Special Election.
9. Questions/Concerns - None.
10. Meeting Adjourned – Motion by Paul Cade, Seconded by Minor Vawter. 10:45