



School of Public Health Community Garden Operation Policy

The rules of operation for a community garden are essential to ensure fair use, safety, and a harmonious environment for all participants. By following the garden operation policy, the garden will create a thriving and inclusive space for gardening enthusiasts to come together and enjoy the benefits of gardening collectively.

1. Membership and Participation:

- a. Open to all but participants must sign up via volunteer odyssey.

2. Plot Allocation:

- a. The School of Public Health plot will be shared with all participants.
- b. Click the link to access a map of the garden [SPH Community Garden Map.pdf](#)

3. Garden Maintenance:

- a. A schedule will be available for regular garden maintenance; weeding, watering, and composting etc.
- b. Responsibilities will be assigned for specific maintenance tasks to members on a rotating or voluntary basis.

4. Garden Supplies and Tools:

- a. Tools and resources will be shared among participants. Participants are welcome to bring their own supplies.
- b. Participants will check out and check in for the use of each item. Upon checking in the participant needs the signature of an ambassador. The form will be electronic.
- c. If a participant breaks a tool, they will be responsible for replacing the item.

5. Communication:

- a. Upon signing up to volunteer for the garden, participants will have access to a community, Group Me, for updates and information relating to the garden.
- b. For any concerns or conflict resolutions please contact the student ambassadors at sphambassador@memphis.edu.

6. Visitors and Guests:

- a. All visitors and guests must sign up through Volunteer Odyssey. Supervision will be provided by student ambassadors or garden committee members.

7. Harvesting and Sharing:

- a. Seeds will be distributed equally based on the need of the garden.

b. 35 Percent of Produce will be distributed to the Tiger Pantry at the University of Memphis and 65 percent will be distributed to Carpenter Art Garden on Carpenter Street.

8. Garden Events and Workshops:

Other organizations are not allowed to use plot unless approved by Student Ambassadors and supervised by a committee member/ ambassador.

b. SPH encourages outside organizations to host events at the community garden with proper communication and approval of events.

9. Code of Conduct:

a. All participants must follow the rules defined by Shelby Farms Park. Click the link to view Rules + Permits. [Park Rules + Permits | Shelby Farms Park - Memphis, TN](#)

b. If a participant violates garden rules that person will get three chances to remediate the violation. If their behavior has not been corrected, they will lose their visitation rights to the garden plot. Violators may be eligible for access to the garden at the start of the next growing year.

10. Membership Renewal and Termination:

a. Membership is valid just through registration, participation is valid through volunteer odyssey

b. Participants may be banned from gardening if breaking the code of conduct.