

Frequently Asked Questions

How do I know if I am eligible for internship?

Students are eligible for internship if all major core classes have been completed or are in the process of being completed. Students must pass all classes with a C- or higher and have a 2.0+ GPA.

Can I take other classes with my internship?

Yes, students can take a maximum of 15 total credit hours (including internship). The internship course is 6 credit hours (unless a student in a qualified concentration was approved for ELC, in which the internship is only 3 credit hours).

Can I start my internship early?

No, student internships begin at the start of the semester. If a site requests a student attend prior for orientation, that will be up to student availability.

How do I log my hours?

Internship hours are logged during the academic semester and while on site. NO HOURS can be recorded prior to the start of the semester. Students will be supplied an hour log to monitor hours.

Can I shadow for my internship?

The internship requires students to gain hands-on-experience. If the site can only offer shadowing opportunities, then a different site needs to be found for internship.

What does hands-on experience mean?

Involvement in patient care (intake, review health history, taking vitals), demonstrating exercises, reviewing health history, assisting in program planning, leading exercises, discussing patient plan of care, sitting in on meetings, learning medical programs, billing, lab protocols, assisting with research and data collection and analysis, collecting lab samples, assisting in event planning and implementation, completing physical assessments, general office duties, assisting in the classroom, etc.

If I work in a hospital can my internship take place in a different department?

Maybe, each hospital has different requirements for employers as interns. It must first be discussed with HR and then the internship coordinator before requesting a specific placement.

Where do I obtain a background check?

Sites requiring students to complete background checks will need to reach out to dwyatt@memphis.edu and request a background check for internship and provide their DOB and best phone number to be contacted. **Students are responsible for all associated cost.**

Where do I obtain a Drug Screening or TB Test?

If a site is requesting a student complete a Drug Screening or TB Test from a third party the student will be responsible for all associated cost. If a Drug Screening is requested, it must be a 10-panel drug screening and usually completed in the last 3 months. **It is important to confirm with the site the timeline of completion.**

Locations that offer Drug Screenings:

- Mid-South Drug Testing: [Individuals | Mid South Drug Testing](#)
- AnyLab Now: [Drug Test In Memphis For 10 Drug Types | Any Lab Test Now](#)
- ShotNurse

Locations that offer TB Test:

- ShotNurse
- Walgreens/CVS
- Primary Care Physicians will sometimes offer them

How do I choose the best site if I have multiple interviews?

Consider location, opportunities provided, environment, and how well it aligns to your future career goals.

Can my internship take place outside of the recommended list or in a different state?

Yes. All new sites are required to complete Clinical Affiliation Agreements with the University, and they must agree to the Internship Expectations. New sites must be approved by the Internship Coordinator. The approval process can take time and early requests are recommended.