



**Course Substitution Form**

*(Complete this form for EACH course approved for substitution.)*

*Please send the completed form to*

[gsggraduateanalyst@memphis.edu](mailto:gsggraduateanalyst@memphis.edu)

The following graduate student has been given approval to substitute a course for a required course in his/her approved graduate certificate or graduate degree program:

Student's Full Legal Name: \_\_\_\_\_

Student ID Number: U \_\_\_\_\_

Degree: \_\_\_\_\_

Major: \_\_\_\_\_

Area of concentration, if applicable: \_\_\_\_\_

**TO BE COMPLETED BY DEPARTMENT:**

Department	Course No.	Course Title

**is an approved substitution for:**

Department	Course No.	Course Title

Justification for course substitution: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Required Approvals:**

Major Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Studies Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

College Director of Graduate Studies: \_\_\_\_\_ Date: \_\_\_\_\_