University Undergraduate Council

Low-Impact Curriculum Changes (LCC) implementation for 2022/23 UG catalog

Some curriculum changes are necessary but of such small consequence that UUC approval may not be required. This designation is common at other universities and is considered "best practice" and time-saving, allowing faculty to focus their curriculum-revision efforts on more substantial issues. Some course closeouts, course revisions, and program revisions may be considered to be LCC.

LCC Proposals

Low-Impact Undergraduate Course Close Out. Courses that are solely in a department or college's curriculum and not in general education or taken by other majors may be closed out using the LCC process. To be sure that these close-outs qualify as low-impact, a Curriculog Impact Report must be run and that information provided in the Curriculog form.

Low-Impact Undergraduate Course Revisions. Course revisions that are minor or some revisions to courses whose impact is only felt within the department or college may be made using the LCC process. These include:

- **Course pre-req/co-req changes**.
- **Editorial course title change.** Changes that are a word or two or whose wording is just for clarity and not a change in meaning or direction, etc. of the course content.
- **Editorial course description change.** Changes that are a word or two or whose wording is just for clarity and not a change in meaning or direction, etc. of the course content.
- **Course repeatability change.**
- **Grading type change.**
- **Instructional Method/Schedule Type change.**

Low-Impact Undergraduate Program Revisions. Slight changes to programs such as replacing a dropped course, adding courses to elective choices, small course sequencing changes, may be determined to be LCC. If the proposed program revisions are determined to be significant enough that they should actually be voted on by the UUC, they will be turned back to the departments for submission as regular proposals.

LCC Process

- Three separate LLC Curriculog forms are available, for each form changes will be on an abbreviated Curriculog approval hierarchy: Department, College, Administrative Review, Registrar (implementation). Administrative Review (ultimate approval by Vice Provost James Orr.)
- LCC proposals are accepted in October, November, and December and are ongoing, with final proposals due no later than November 23. If the changes are determined to have been mis-classified as "low impact" and need to be put before a full UUC vote, there is still time for them to be re-presented as regular proposals for January.
- Summary of LCC will be communicated to UUC for information purposes in December.
- Over time these processes may be adjusted. Also, implementation of similar process is planned for UCGS for 2023/24 catalog changes.

7/27/2021 CD