



CRANE/HEAVY EQUIPMENT PERMIT/APPLICATION
FOR BLOCKING OR RESTRICTING VEHICULAR AND/OR PEDESTRIAN TRAFFIC ON
UNIVERSITY OF MEMPHIS CAMPUS OR ON PUBLIC STREETS ADJACENT TO THE UNIVERSITY OF MEMPHIS

A Crane/Heavy Equipment Permit is required for placing a crane on university property, public streets, alleys or pedestrian ways which block or restrict traffic flow (vehicular and/or pedestrian) in streets, alleys, pedestrian walkways, sidewalks, parking spaces and loading zones. A site plan shall be submitted for review and approval by the UofM Office of Facilities Development. Such plan shall include the location of proposed disruption, maximum time frame for the occurrence, designation and location of flagmen, and other safety features as deemed necessary to insure a safe and timely delivery of materials, work and/or operations. Application shall be submitted two weeks prior to the crane/equipment being placed on site, or with as much advanced notice as possible.

Application Date: _____
Applicant Name: _____ Phone Number: _____ Email: _____
Alt. Contact: _____ Alt. Pho. No.: _____ Email: _____
Company Name: _____ Company Address: _____

This proposal involves the blockage and or restriction of: *(circle appropriate categories)*

Public Street Alley Pedestrian Walkway Sidewalk Parking Spaces Loading Zone Other

Description of proposed occurrence requiring blocking or restriction:

Time Frame of Occurrence: State Date: _____ Start Time: _____ End Date: _____ End Time: _____

Proposed safeguards:

Please complete the above information and attach the required site plan showing location of blockage/restriction and/or area(s) being affected.

This application and the required site plan will be emailed to the following persons for review and approval:

	UofM Police Services	policervices@memphis.edu
Mr. Tommy Miller	UofM Parking Services	tmiller@memphis.edu
Mr. Julian Boyland	UofM Physical Plant	jbyland1@memphis.edu
Mrs. Tara Buchanan	UofM Disability Resources	tmbchnn@memphis.edu

An email approval from each noted party is required for approval of this permit.

Approved _____ Approval Date: _____

Director of OFD

Note: This permit is valid for the Time Frame noted above and must be in the possession of the Job Superintendent on Site.