

COLLEGE OF COMMUNICATION AND FINE ARTS
APPLICATION FOR PROFESSIONAL DEVELOPMENT ASSIGNMENT (PDA)

Applicant's Name: _____

Department: _____

Summary of Proposal

Brief project description:

Leave time requested: _____

Residence during leave: _____

Proposal Contents Checklist

____ Section A: Nature and Scope of the Project

____ Section B: Proposal in relation to departmental mission ____

Section C: Proposal in relation to university and college objectives for PDA

Attachments: Vita

Letter from Department Chair/Director

Supporting documentation (as appropriate)

Signature of Chair/Director