SETE SUMMARY: _____ (year)

Instructor Name: _____ UUID:_____

College:_____ Department: _____

This SETE Summary Form is required for T & P submission.

You may also include a pdf of your complete SETE scores and/or comments. If you choose to upload these documents, include them for all courses/sections taught during this time.

Instructions:

1. Log in to **myMemphis**
2. Choose **Faculty** tab
3. Choose **SETE Report**. Select the course/section and record the information from **question 9** to this SETE Summary Form. **Question 9** = *In general, the instructor was an effective teacher.*
   - Indicate number of students completing SETE and number of students enrolled in this section
   - Indicate mean score for the section, course, prefix, and college (**for question 9**)
4. Record data for each course/section taught for the most recent five-year period.

Semester/ Year (ex: Spring/2022)	**Course Prefix Course # - Section #** (ex: COMM 1851-002)	**Student Participation: Student Responses/ Section Enrollment** (ex: 16/44)	**Question 9 Section Mean** (ex: 4.19)	**Question 9 Course Mean** (ex: 3.97)	**Question 9 Prefix Mean** (ex: 4.33)	**Question 9 College Mean** (ex: 4.36)