

The College Council for Graduate Studies and Research

The College of Communication and Fine Arts Council for Graduate Studies and Research represents the graduate faculty of the College in the governance of research and graduate programs in the College. Its duties and responsibilities encompass the approval or disapproval of proposals regarding all aspects of the College's graduate programs. These include:

- Admission requirements within each academic unit
- Curricula and programs, including courses, majors, degrees, concentrations, graduate certificate programs, and other academic programs
- Graduate policy and procedures
- Research policy and procedures

Proposals approved by the Council are forwarded to the Dean and, upon her/his approval, are forwarded to the University Council for Research and Graduate Studies.

Other duties of the College Council for Graduate Studies and Research are to:

- Recommend to the Dean of the College and the University Council for Research and Graduate Studies the appointments of individuals to membership on the graduate faculty.
- Nominate candidates from the College for the University of Memphis Alumni Association Awards for Distinguished Research and Creative Achievement, and Excellence in Engaged Scholarship.
- Recommend recipients of the College of Communication and Fine Arts Dean's Creative Achievement Award.
- Recommend recipients for the College of Communication and Fine Arts Dean's Outstanding Research Award.
- Recommend recipients for the College of Communication and Fine Arts New Faculty Research Grants.
- Review and make recommendations for Professional Development Assignments.
- Nominate candidates from the College for graduate student awards.

The College of Communication and Fine Arts Associate Dean for Graduate Studies and Research serves as chair of the Council. The Director of Graduate Studies in each academic unit serves on the committee along with an elected representative from each unit. Terms for elected representatives are three years with approximately one-half of the elected members of the Council rotating off and being replaced each year.

The Associate Dean also represents the College on the University Council for Graduate Studies and Research along with two elected representatives from the College. The elected representatives serve for a three year term and rotate off on alternate years. Each department nominates a candidate from their graduate faculty and members of the College's graduate faculty vote by ballot each spring for the outgoing member's replacement.