

MINUTES
COLLEGE OF ARTS AND SCIENCES
CAS Undergraduate Curriculum Council
2022-2023

MEETING: February 16, 2023 - 2:30 p.m., via Zoom

PRESENT: C. Bowers, L. Feldman, C. Goudsouzian, B. Graham, M. Hirschi, R. Hudson, J. Johnson, J. Jones, S. Jun, W. Madlock, S. Mishra, F. Noguiera, R. Parish, V. Phan, J. Sabel, R. Serino, W. Thompson, J. Wang, A. Windsor

ABSENT: Amanda Johnson

VISITORS: N/A

PROXIES: Kevin Taylor for Dept of Philosophy/Jim Bahoh

PRESIDING: L. Menson-Furr; S. Warren, recording secretary

1. Welcome
2. Dr. Alistair Windsor motioned to approve the minutes from February 2, 2023. Dr. Fatima Noguiera seconded the motion. All were in favor and so minutes were approved.
3. Announcements and Updates
 - A. UUC Updates from L. Menson-Furr
 - a. Syllabi format- All syllabi must have specific readings and texts listed.
 - b. CIP codes- There is now a CIP code change proposal in Curriculog. L. Menson-Furr asked that the council members familiarize themselves with CIP code terminology. Sociology is currently working on a CIP code change to move to a STEM designated code in alignment with their recent change to a BS from a BA.
 - c. The UUC met on February 10, 2023. A. Windsor served as L. Menson-Furr's proxy, voting on College of Engineering proposals on her behalf. A. Windsor shared that a PowerPoint overview was shown for the College of Education proposals, which will be voted on by the UUC directly in Curriculog as they become available.
 - d. Curriculog updates- There are no new updates. L. Menson Furr asked that departments start thinking about 2024-25 curriculum changes now.
 - e. New information, questions, reminders
 - S. Jun asked about the catalog changes for the Aerospace program. L. Menson-Furr will set up a meeting with S. Jun after spring break to discuss.
 - B. Curriculog Updates from S. Warren

The 2024-25 proposals are not yet available in Curriculog. Once they are, the council will be notified. If programs know they will be making catalog edits or program changes, work can begin on the track change documents now.

4. Scholarship Discussion, Review Procedures and Committees from R. Serino
 - a. There has been a delay with Tiger Scholarship Manager (TSM) access. Everyone should have reviewer access by Monday February 20.
 - b. Committees need to have their awardees (as well as alternates) chosen and sent to R. Serino by March 31st.
 - c. A couple of scholarships have been reopened for applicants due to a system issue which resulted in qualified applicants being unable to apply.
 - d. R. Serino went over the scholarship applicant spreadsheet- categories, information provided, sorting, etc.
5. Next meeting is scheduled for March 16, 2023, via Zoom
6. Departmental awards for the Honors Assembly are due by March 22. Nominations for the Dean's Outstanding Senior Award are due by March 14th. Send these to R. Serino.
7. Meeting adjourned and scholarship committees moved to breakout rooms.