

## **Representatives of the CAS's Undergraduate Curriculum Council**

**From:** Ladrica Menson-Furr, Assistant Dean  
**Subject:** CAS Undergraduate Curriculum Council's Meeting—October 2022's Meeting's Minutes  
**Thursday, October 20, 2022 (2:30-3:35)**  
**Location:** 212 Scates Hall

**Date:** November 17, 2022

**Present:** James Bahoh, Cheryl Bowers, Lindsey Feldman, Benjamin Graham, Chrystal Goudsouzian, Melissa Hirschi, Jermaine Johnson, Joseph Jones, Samuel Jun, Katherine Mickelson, Sanjay Mishra, Fatima Nogueira, Ryan Parish, Vinhthuy Phan, Jaime Sabel, Ron Serino, Junmin Wang, Alistair Windsor

**Absent:** Rika Hudson, William Madlock, William Thompson, CMCJ's Representative

**Proxy:** Nikki Detraz—Proxy for Dept. of Political Science/William Madlock

## **Minutes**

1. Welcome
2. Review and Approval of Minutes (September 2022)—September's minutes will be reviewed and approved during the November meeting.
3. Announcements and Updates
  - a. UUC's updates
    - i. Thank you for sending the listings of your department's major curriculum changes/plans. Dr. Danehower, Tori and I appreciated this information and will continue to review it.
    - ii. The UUC will discuss and vote on proposals in November and December. The October meeting's agenda featured a wonderful review of UUC, Curriculum, and Curriculog information and procedures.
    - iii. Curriculog updates and forms/ Curriculum procedural updates
      1. Comments in Curriculog—Please place comments into Curriculog.
    - iv. Special Topics deadline for the summer/fall semester—February 1, 2023
    - v. New information, questions, reminders
      1. Remember, if a new course is proposed as an online offering, it will still require a discussion with the UM3D's team.
      2. Thank you for submitting the additional syllabi, course fee documentation, etc. that Tori, Dr. Danehower and/or I requested.

3. The UUC does not require a course syllabus for a proposed independent study course. However, I will appreciate it if you will submit at least an example syllabus.
4. Dr. Serino offered the following Scholarship Updates:
  - a. The Tiger Scholarship Manager will open mid-November. Please help to advertise departmental and college-wide scholarships.
  - b. Changes can be made in the TSM system by the first week of November. Please send any changes to Dr. Serino as soon as you can.
  - c. The Shaheen and McGraw scholarships did not receive any applicants, so please advertise to your students.
5. Dr. Menson-Furr requested assistance with identifying junior/senior level courses (and students) to complete a General Education Assessment exam. The college needs 219 students to complete this exam.

b. CAS's updates

- i. Welcome, Stormey Warren
- ii. Review the UUC's website for Curriculog procedures

**4. Discussion and Voting**

a. Lower-Level Program Changes

- i. Requesting a "Block vote"--All Low Impact Course proposals were unanimously approved.
  1. Alistair questioned the program changes in PSYC. Cheryl explained the rationale for the changes. Also, the council learned that one of the proposals was to be pulled because it needs more discussion within the department. The department may propose the change during the FY 23-24 cycle. The committee to vote on the correct proposal.
  2. Sanjay asked where the Department of Physics' proposals were in this discussion. Ladrice responded that all of the department's proposals were Low Impact Proposals, but they were placed onto course proposal forms, and the not Low Impact form. Hence, they could not be discussed and voted on as part of this block vote. These proposals will be discussed in November.
  3. Alistair identified a new course proposal in computer science that should not be listed in the Low Impact category.

b. Departments' proposals

- i. ANTH—Both proposals were discussed and approved.
- ii. BIOL—Proposals were approved.

1. We will revisit BIOL Environmental Sci concentration in November so that all the cooperating departments may share the discussion.
  - iii. CHEM—Proposals were approved.
    1. BIOL will update/amend its curriculum to accommodate CHEM's course changes.
    2. Note: Remember to discuss changes with other departments that may be impacted. After you run the **Impact Report**, you may need consult the impacted departments directly to ensure that the information is shared.
    3. Sanjay asked if lab fees are included within these changes.
    4. Ron asked point of clarification. We are voting on the course changes, but we are not voting on the Environmental Sciences concentration.
  - iv. HIST—Proposal was approved. ST course was approved, also.
    1. Brief discussion about the term *Americas*
  - v. IIS—Proposal was approved.
  - vi. PHIL—Proposals were approved.
  - vii. PSYC—All lower-level changes.
  - viii. SWRK—Proposals were approved.
    1. Discussion of course fee changes
5. November's Meeting preview—November 17, 2022
- a. Departments' proposals
    - i. AERO—Sam offered a preview of the Aerospace minor's proposed changes.
    - ii. COMP
    - iii. Earth Sciences
    - iv. Interdisciplinary Studies
      1. Environmental Studies Minor
      2. International and Global Studies
      3. Religion
      4. WGST
    - v. MATH—Alistair provided a preview of the Actuarial Science concentration's proposal.
      1. Actuarial Science Concentration
      2. Reminder: New concentrations should not require any additional resources (staff, financial, etc.).
    - vi. PHYS
    - vii. SOCI—Junmin offered a preview of Sociology's proposed B.A. to B.S. program change.
    - viii. WLL
      1. Classics

2. Italian Studies

b. Location—Fountain View Room—2:30 PM

c. Next Steps?

6. **Adjourn—The meeting adjourned at 3:35 PM.**

Thank you,

*L. Menson-Farr*