

AAC – Academic Advising Center. This unit is housed in the Wilder Tower. They advise students freshmen up to 30 hours. After 30 hours, students are transferred to an advisor in their major <https://www.memphis.edu/aac/>

ABM – Accelerated Bachelor’s to Master’s (ABM) programs allow qualified undergraduates to earn up to 12 credit hours to complete both bachelor’s and master’s degrees simultaneously. Students must have a minimum cumulative GPA of 3.25 and be within 30 semester hours of graduation. Admission to the ABM program is not admission to the graduate program. Both processes are entirely separate. The student must submit a separate application for admission to the graduate program.

<https://catalog.memphis.edu/content.php?catoid=26&navoid=1589>

AAN – Academic Advising Network. This university-wide community of advisors discusses all things related to student academic success. We meet monthly during the fall and spring semesters to disseminate information and discuss workshop challenges. Regular guests include financial aid, admissions, and the Registrar. This is a class place to share information about new majors/minors and courses of interest that do not require sites. <https://www.memphis.edu/esp/academicsupport.php>

BIT – Behavioral Interview Team, housed with the Dean of Students office. The Behavioral is a group of experienced team members that address behavioral concerns of students that are not living up to the University’s mission of providing a non-threatening environment where everyone feels safe and secure. BIT addresses critical student behavioral or mental health concerns through review of situations/incidents, information gathering and sharing, and providing recommendations to ensure the safety and educational success of the student. The BIT does not replace other classroom management or disciplinary processes, nor does it address student behaviors that require immediate health, police or mental health attention.

<https://www.memphis.edu/bit/index.php>

Census Date – This is the 14th day of classes and includes weekends. The Registrar submits Enrollment Files to the Clearing House. OIR's numbers are often based on the official 'frozen' or static data as of the census date. Pell Grant is awarded based on full-time status but will be adjusted and disbursed based on actual hours enrolled as of the Census date. The University of Memphis allows students to register online. Students may register late (new registrations and schedule adjustments) through the Friday before Census Day. After this date, students will only be allowed to register or change their schedules due to extenuating circumstances subject to reviews and approvals.

Combo Senior – Combination Senior. Not all programs have an ABM program. The Combination Senior/Graduate Non-Degree status allows a student who will have completed the total 120 undergraduate hours for the undergraduate degree to earn up to 12 graduate hours during the student’s last year of undergraduate coursework (within 30 hours of graduation). The graduate courses do not count in the undergraduate degree. Students must have a 3.25 overall GPA and have filed for graduation. Approval to register for graduate credit does not imply approval for admission into a graduate program at the University or that the credit earned will be accepted towards a graduate degree.

<https://www.memphis.edu/gradschool/programs/combination.php>

CPLS – College of Professional and Liberal Studies. This is one of the colleges at the University of Memphis that offers a “Design Your Own Degree Program” among many other programs. <https://www.memphis.edu/cpls/>

CPOS – Course Program of Study is a Financial Aid program. If students are receiving federal funds, all courses must directly apply to their degree program. If a course does not apply, the student will be notified and encouraged to work with their advisor to find an appropriate course. Aid starts at six-degree applicable hours. When planning the senior year, pay extra special attention to make sure the student will have at least six-degree applicable hours each semester. <https://www.memphis.edu/financialaid/cpos.php>

DRS- Disability Resource Services for Students. DRS arranges, coordinates, and provides accommodations and support and services for qualified students with disabilities <https://www.memphis.edu/drs/>

DYMD – Discover Your Major Day. This is a university-wide event that helps first-year students discover their major. It takes place in the fall and is hosted by the Academic Advising Center. In the past additional related fairs have been hosted such as the law school fair and health professions fair. <https://www.memphis.edu/aac/>

EAB – aka Navigate. Navigate is a comprehensive technology that links administrators, faculty, staff, and advisors in a coordinated care network to support students from enrollment to graduation. Navigate is the official appointment scheduling platform for academic advising, tutoring, and academic coaching at the University of Memphis. Early Intervention and daily class attendance tracking are also routed through Navigate. <https://www.memphis.edu/advising/advisors/navigate.php>

ESP – Education Support Programs. ESP is housed in Mitchell Hall and provides tutoring services for most general education classes. There are also multiple centers around campus. They host workshops on a variety of topics and teach students how to study. It is a great resource for any student struggling in a subject or who just wants to be a better student. <https://www.memphis.edu/esp/>

IE – Ineligible to Graduate. You will see this code listed on SHADEGR in Banner. The advisor will be cc'd on an email to the student notifying them that they are **ineligible to graduate** for various reasons: not enough hours, low GPA, registered incorrectly, minor is not declared, a substitution is needed, etc. It is important for the advisor to work with the student to make the necessary changes. The advisor should communicate any curricular changes to casgraduation@memphis.edu

Permits – Permits are entered in Banner on SFASRPO screen and give the student permission to register for the course. It does not register the student. It gives them permission to do so. The department must enter a “DEPTAPPR” (departmental approval) permit Banner. The advisor should then email the student, informing them that the permit has been issued and the student can now register for the course. <https://www.memphis.edu/registrar/register/permits-all.php>

PLA – Prior Learning Assessment formerly known as Experiential Learning Credit (ELC). The University of Memphis recognizes that learning occurs in many places. Therefore, we allow students to earn credit for prior learning by demonstrating college-level knowledge they have gained outside the classroom using a variety of methods known as Prior Learning Assessment (PLA) outlined below. Students can do this through Credit by Exam, Credit by Portfolio Assessment, Licenses and Certificates and Military Training. <https://www.memphis.edu/priorlearning/index.php>

TCR – Transfer Credit Request form. Students can be enrolled both at the UofM and another institution at the same time. This usually happens over the summer but can happen during the fall or spring semester. The student will attend a community college or university close to their home to take a few classes to transfer back to the University of Memphis. The TCR is an agreement strictly between the student and university of Memphis to guarantee that the courses the students takes at the other institution will transfer back to the UofM. Advisors and students can consult the Transfer Equivalency table, https://www.memphis.edu/admissions/basics/transfer_credit.php to see how the course will transfer back to the university. https://www.memphis.edu/admissions/basics/tcr_instructions.php.

USBS – University Student and Business Services, formerly the Bursar office. Never answer any money questions. Always refer the student back to USBS. For a faster answer, students should use the ticketing system. <https://www.memphis.edu/usbs/>

3+ Programs – There are several 3+ programs with two main divisions, Pre-Health and Pre-Law.

Pre-Health Programs

- UTHSC Pharmacy 3+4 Pharm D Program
- Union University 3+4 Pharm D Program
- UTHSC Medical Laboratory Sciences 3+1.5 Program
- Baptist College of Health Studies Medical Laboratory Science 3+2 Program

Contact prehealth@memphis.edu for more information.

Pre-Law

Memphis Law has several "3+3 Programs," which are partnerships between the law school and various other colleges within the University of Memphis or external University undergraduate programs, that allow students to earn an undergraduate degree and a law degree in six years, saving a full year of time and tuition. There are three different 3+3 programs. Click the link below to see the differences.

<https://www.memphis.edu/law/admissions/3plus3programs.php>